

CARIZMA ACADEMY

Training, Coaching, Certification, and more...

Public Training Calendar
2025

Personal and Team Development

	COURSE	DATE	LOCATION
1.	Communicating with Confidence	25 – 26 January	Kuwait
2.	Managing Pressure & Developing Resilience	09 – 11 February	Kuwait
3.	Managing My Career – Doing a PDP	13 – 14 April	Kuwait
4.	Developing Personal Impact	04 – 05 May	Kuwait
5.	Creative Thinking in Business	03 – 05 August	Kuwait
6.	Managing Conflict in the Workplace	26 – 28 October	Dubai
7.	Making Time - A Change of Outlook	23 – 24 November	Kuwait
8.	Managing Effective Meetings	07 – 09 December	Kuwait

Management and Leadership

	COURSE	DATE	LOCATION
1.	Developing and Managing Business	19 – 21 January	Kuwait
2.	Change Management	16 – 18 February	Dubai
3.	Influencing and Inspiring Skills	10 – 12 April	Kuwait
4.	Leading Through Communication	11 – 14 May	Dubai
5.	Developing Effective Teams	13 – 16 July	Kuwait
6.	First Line Management Skills	10 – 14 August	Istanbul
7.	Negotiating and Influencing Skills	12 – 14 October	Kuwait
8.	Performance Appraisal for Managers	07 – 09 December	Kuwait

Coaching and Mentoring

	COURSE	DATE	LOCATION
1.	Coaching Skills for Managers	23 – 27 February	Dubai
2.	Mentor Training – How to be a Mentor	08 – 10 April	Kuwait
3.	Coaching and Mentoring Masterclass	11 – 15 MAY	Kuwait
4.	Train the Trainer – Mentoring Training	06 – 09 July	Istanbul
5.	High Performance Business Coaching	10 – 12 August	Kuwait
6.	Transformational Coaching	05 – 08 October	Dubai

Financial Services

	COURSE	DATE	LOCATION
1.	Accounting for Non-Accountants	09 – 12 February	Kuwait
2.	Financial Forecasting Tools and Techniques	16 – 20 February	Dubai
3.	Finance for Non-Finance Professionals	13 – 16 April	Kuwait
4.	Advanced Budgeting Workshop	11 – 13 MAY	Kuwait
5.	Anti-Money Laundering – Advanced	13 – 17 July	Kuwait
6.	Financial Analysis for Stock Valuation	10 – 12 August	Istanbul
7.	Credit Risk Management	12 – 14 October	Kuwait
8.	Financial Modeling & Business Evaluation	09 – 11 December	Kuwait

Human Resources Management

	COURSE	DATE	LOCATION
1.	Training Needs Analysis Workshop	22 – 23 January	Kuwait
2.	Resourcing and Talent Planning	02 – 06 February	Dubai
3.	Employee Engagement Workshop	16 – 18 February	Kuwait
4.	Human Capital Management	13 – 15 April	Kuwait
5.	Advanced Performance Management	11 – 15 MAY	Dubai
6.	HR Supporting Change within Organizations	18 – 19 MAY	Kuwait
7.	Managing the L&D Function	22 – 25 July	Dubai
8.	Advanced Competency Based Interviewing	20 – 22 July	Kuwait
9.	Career Coaching for People Professionals	10 – 15 August	Istanbul
10.	Performance Evaluation & Feedback Mgmt.	07 – 09 September	Kuwait
11.	People Analytics	19 – 21 October	Kuwait
12.	HR Business Partner Program	16 – 20 November	Kuwait
13.	Diversity, Equity, Inclusion and Belonging	07 – 09 December	Kuwait
14.	Digital People Professional Workshop	28 – 30 December	Kuwait

Business Skills

	COURSE	DATE	LOCATION
1.	Business Skills Toolkit	28 – 30 January	Kuwait
2.	Business Writing Skills	16 – 19 February	Kuwait
3.	Time Management	20 – 22 April	Kuwait
4.	Business English Communication Skills	12 – 15 MAY	Kuwait
5.	Personal Development	13 – 15 July	Kuwait
6.	Business Writing Skills	14 – 16 September	Kuwait
7.	Facilitation Skills Training	14 – 16 October	Kuwait
8.	Team Building Skills	21 – 23 October	Kuwait
9.	Relationship Management	23 – 24 November	Kuwait
10.	Communication Skills	14 – 16 December	Kuwait

Sales and Customer Experience

	COURSE	DATE	LOCATION
1.	Fundamentals of Customer Experience	11 – 13 February	Kuwait
2.	How Do You Get Angry Customer Down?	15 – 17 April	Dubai
3.	Managing a Customer Service Team	11 – 13 MAY	Kuwait
4.	Successful Account Management in Practice	10 – 12 June	Kuwait
5.	Leading and Coaching Sales Teams	20 – 24 July	Istanbul
6.	Sales Enablement Workshop	16 – 18 September	Kuwait
7.	Sales Skills for Non-Sales People	08 – 09 October	Kuwait
8.	Sales Masterclass: People-Focused Selling	19 – 22 October	Kuwait
9.	Selling Face to Face	16 – 18 November	Kuwait
10.	Telephone Techniques	21 – 22 December	Kuwait

International Qualifications and Certifications

COURSE	STARTING DATE	AWARDING BODY
Professional in Human Resources - International™ (PHRi™)	25 January	HRCI
Senior Professional in Human Resources - International™ (SPHRi™)	26 January	HRCI
CIPD Level 5 Diploma in People Management	01 February	CIPD
CIPD Level 3 Certificate In People Practice	10 February	CIPD
SHRM Certified Professional / Senior Certified Professional	16 February	SHRM
CIPD Level 7 Diploma in Strategic People Management	01 March	CIPD
CIPD Level 7 Diploma in Strategic People Management	01 March	CIPD
Certified Marketing Executive – CME®	06 April	SMEI
CIPD Level 5 Diploma in People Management	12 April	CIPD
CIPD Level 5 Diploma in Org. Learning & Development	12 April	CIPD
CMA Review Course [PART 1]	03 May	IMA
PMP Exam Preparation Course	10 May	PMI
CIPD Level 3 Diploma in HR Practice	12 May	CIPD
SHRM Certified Professional / Senior Certified Professional	18 May	SHRM
CIPD Level 5 Diploma in People Management	14 June	CIPD
CIPD Level 7 Diploma in Strategic People Management	02 August	CIPD
CIPD Level 7 Diploma in Strategic People Management	02 August	CIPD
CIPD Level 5 Diploma in People Management	20 September	CIPD
CIPD Level 5 Diploma in Org. Learning & Development	20 September	CIPD
SHRM Certified Professional / Senior Certified Professional	14 September	SHRM
CMA Review Course [PART 2]	04 October	IMA
TOT (ICQT) = International Certified Qualified Trainer	05 October	AICI
PMP Exam Preparation Course	18 October	PMI
SHRM Certified Professional / Senior Certified Professional	09 November	SHRM
CIPD Level 3 Certificate In People Practice	08 December	CIPD
CIPD Level 5 Diploma in People Management	13 December	CIPD

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